



# HOLIDAY SEASON



*Guardians of the Ribbon (Memphis/MidSouth Chapter) appeared at the Arlington Christmas Parade. The "Guardians" drive pink fire trucks and police cars to help raise funds for breast cancer. Visit them at [www.FireTrucks.org](http://www.FireTrucks.org).*

## Story Contributors:

Mayor's Staff, Cover Photos, Mayor's Photo Gallery  
 Delois Campbell, Juvenile Court  
 Bobby Grandberry, Court Clerk  
 Stanley Lipford, Career Coach  
 Bobby Grandberry, Homer Hamilton  
 Monica Braun, General Sessions  
 Janice Holmes, Promotions  
 Suzette Mink, MidSouth Food Bank  
 Chris Sheffield, PCI Compliance  
 Mayor's Staff, Various photos & stories  
 Margie Hyde and Chamayne Shaw, Condolences, Anniversaries, & Retirements

# BLOOD DRIVE FOR LIFE

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*Residents at Kefauver Housing Community near Bartlett received boxes of food donated to the Mayor's Office.*





# COUNTY LINES

VOLUME III

ISSUE 12, December 2012

## Greetings from the Mayor



As 2012 closed with many holiday celebrations, 2013 promises to be exciting, yet challenging. With the completion of the second year of my four-year term as Shelby County Mayor, I continue to focus on four priorities – 1) *budget discipline* to reduce debt without raising taxes, 2) *better jobs* with a talented workforce to attract businesses, 3) *smarter growth* to ensure better roads and education to attract more residents and business, and 4) and *health services* to support the Regional Medical Center and health clinics.

As I look back on the past two years, I am proud of some of the accomplishments: the creation of the Economic Development Growth Engine (EDGE) to attract new businesses as well as expand existing business; new jobs with companies like Electrolux, Mitsubishi, and the Great American Steamboat Company; as well as keeping International Paper in Shelby County. I am committed to local small business successes. Through EDGE, Electrolux met all of the goals for Minority and Women-Owned businesses as well as those for Locally-Owned Small Businesses.

We held the county's budget steady and were able to reward all employees with a pay increase. A special emphasis was placed on the physical health of our citizens, especially the employees of Shelby County. We partnered with Wells Fargo to resolve some of the foreclosure and blight issues throughout the county. We opened a new Fire Station in Northaven and a new Emergency Operations Center at Mullins Station. These are just a few of the successes. I will share a more comprehensive report of accomplishments with you at a later date.

While we experienced healthy fiscal budget the first two years, we now enter into a period of fiscal challenges with funding the Unified School District and the Juvenile Court system restructure. Your past support and hard work have contributed to the success of past challenges, and I am depending on your commitment to see us through the second phase of my term.

I encourage you to tell your friends and family about the "Meet the Mayor" sessions that I conduct monthly. I also ask you to "friend" me on Facebook, and to "follow" me on Twitter to get up-to-date information on where I am and what's on my mind.

Thank you for a wonderful two years to serve as your Shelby County Mayor, and I look forward to the next two years as your partner for change and to make a difference!

Sincerely,

## Mayor's Photo Gallery



Mayor Luttrell with his wife Pat and granddaughter, Claire Hill doing good for MIFA.



Mayor Luttrell stopped along the parade route in Frayser.



Mayor Luttrell was filmed during a "Meet the Mayor" session.



Mayor Luttrell received the Whitney M. Young Award given by the Boy Scouts.



Mayor Luttrell gave out candy at the Whitehaven Holiday Parade.



The Mayor's Office hosted the National Association of Counties. Members from across the country attended.





## Departmental News

### Juvenile Court *Recognitions*



*Judge Curtis Person presented the Bob Rader Award to Devita Dyer.*

Ms. Devita Dyer, a Juvenile Court Detention Officer, was selected to receive the National Partnership for Juvenile Services' Bob Rader Award for Detention Services Workers. The National Partnership for Juvenile Services promotes quality practices and programs for youth and families that result in positive changes and restores the community. This award was announced at the National Symposium on Juvenile Services in Las Vegas, Nevada.

Ms. Dyer has worked at Juvenile Court as a Detention Officer since October 16, 2002



*Dr. Rebecca West received approval to practice as Psychologist for Juvenile Court.*

Dr. Rebecca West, a graduate of the University of Memphis, has been approved to practice as a Licensed Psychologist in the State of Tennessee. She joined Juvenile Court on July 1, 2011 and is a Senior Clinical Services Specialist in the Office of Clinical Services. In her capacity, Dr. West conducts mental health screenings and psychological evaluations of juvenile offenders, write psychological reports, and formulate recommendations with respect to post adjudicatory case dispositions.

### Shelby County Clerk's Office *Recognition*



*Shelby County Clerk Wayne Mashburn was recognized for "dedicated service."*

While attending the County Officials Association of TN (COAT) Conference in Kingsport, TN, Shelby County Clerk Wayne Mashburn was recognized by the County Clerk Association for his "Dedicated Service to the TN State Association of County Clerks" for the 2011 – 2012 year.

Mr. Mashburn currently serves as the Recording Secretary for the TN County Clerks Association. While attending the conference, Wayne was elected Second Vice-president of the association. Mr. Mashburn was elected Shelby County Clerk in 2010. His father, Sonny Mashburn, served in the same capacity for over 11 years.

### Pretrial Services *Employee Appreciation*



Kudos and thank you to **Wanda Dawson** (above left) and the entire Pretrial Services Report Unit for excellent customer service regarding reports. Other members of the team (clockwise) are: **Sonya Stanford, Kimberly Burton, and Dennis Coleman.**

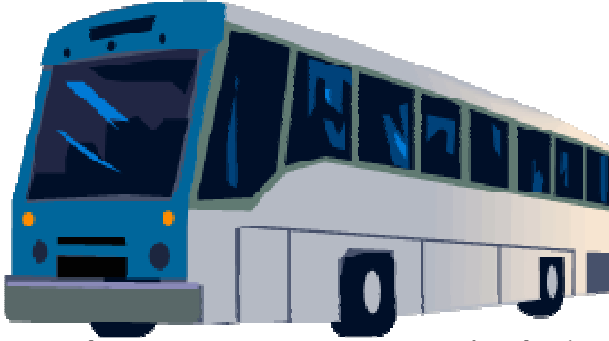




## Department News

### Office of Re-entry

#### *Career Coach*



The Tennessee Department of Labor's Career Coach and team held a Career Day at the Memphis & Shelby County Office of Re-entry on December 19, 2012 on the parking lot of the Urban Child Institute on Jefferson.

The Career Coach is a mobile computer lab with internet access; create a venue for workshops including résumé assistance and interviewing skills; and serve as a recruitment center for companies moving into our state .

This event was conducted specifically to assist ex-offenders prepare for job placement.

For more information, please contact the Office of Re-entry at (901) 222-4561.

### Training Office

#### *Instructor Wanted*

The Training Office is seeking employees who are certified trainers and/or experienced with teaching exercise classes. If you are interested in becoming a volunteer instructor for Shelby County Government, please contact Heidi Kuhn, at 222.7657 or [Heidi.Kuhn@shelbycountyttn.gov](mailto:Heidi.Kuhn@shelbycountyttn.gov) for more information.



### Shelby County Trustee's Office

#### *Recognition and PCI Compliance*



If you have been around Shelby County Government for any length of time, chances are you know or have met **Homer Hamilton**. Mr. Hamilton has worked in the Shelby County Trustee's Office since 1998. A fanatical San Francisco 49er fan, Homer has quietly solidified himself as a "musician's musician".

It was evident recently at the Historic Daisy Theatre where Mr. Hamilton was one of four recipients to receive the 2012 W. C. Handy Heritage Award as an **Authentic Beale Street Musician**. The award was given by the W. C. Handy Foundation. He was among four deserving individuals - James Jackson, Solomon McDaniel, and Mark Lee.

Mr. Hamilton has played the saxophone for over 50 years. He has played with the best and brightest, not only in Memphis, but though out the country. Other notable recipients of the **Authentic Beale Street Musician Award** in the past were Ruby Wilson, Denise LaSalle, Bobby Rush, and Otis Clay. In a city whose musical roots run deeper than the mighty Mississippi, it nice to know one of Shelby County's own is keeping Memphis music alive and vibrant.

### County moving forward on protecting taxpayer data through PCI Compliance

Swiping a debit or credit card has become so commonplace that few give much thought to the vast array of security measures that make such a convenience possible.

For government, providing that service is crucial and so is protecting the data.

That's why as early as 2007 Shelby County began the process of becoming compliant with the Payment Card Industry (PCI) Data Security Standard. Since 2010 the Trustee's Office has worked with a number of county offices to become PCI compliant.

"As the banker for Shelby County, the Trustee has devoted time and resources to this issue," said Tina Walker deputy chief administrative officer for the Trustee's Office.

Shelby County created a PCI Compliance Subcommittee in 2010 to get county offices PCI compliant as quickly and efficiently as possible, said Debra Gates, the Shelby County Trustee's CAO. The committee has also looked to key county leaders for guidance, including county chief information officer John Halbert. Halbert recently updated the committee on efforts to edit digital documents and keep sensitive taxpayer data out of public viewing.

Committee members include the county offices that process payment cards, as well as county-wide information technology staff and a project consultant with the accounting firm CBIZ Inc., which the county contracted with in 2011 to assist in PCI compliance.

It is no small undertaking.

The major credit card brands developed a set of more than 250 separate security controls that fall into 12 requirements within six major areas to try and stop millions of dollars in financial losses through fraud.

Shelby County is moving right in step with much of the U.S. and global business and government sectors on this issue to reduce costly electronic data crimes.

For the seven county offices or entities that process credit cards, the total number of transactions in the most recent fiscal year was more than 135,000, with total credit card sales in excess of \$22.5 million.

"It is a very complicated issue," said Eddie Gentry, Shelby County's development center manager for IT. "We're being methodical in our approach."

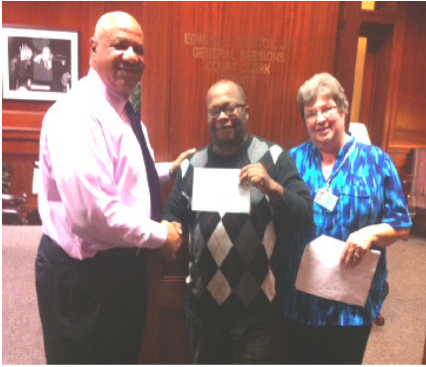




## Department News

### General Sessions Court

#### *A Time of Giving*



**General Sessions Clerk, Edward L. Stanton, Jr. and Supervisor Marilyn Durham joined citizens who received refunds.**

The General Sessions Clerk, Edward L. Stanton, Jr. and his finance team have been busy since he took office on September 1, 2012. Prior to being elected as Clerk of General Sessions Court, Mr. Stanton returned after a 12 year retirement to serve as Clerk Pro Tempore. His first order of business was to resolve the pending financial issues of the Civil Division that was the result of a yearly audit. Together, with his first appointee, Adrienne Evans, a former auditor, they recovered over \$298,000 in unclaimed funds. The team called the efforts the "Overpayment Project."

Many recipients received a personal call from Mr. Stanton to come in to review their records, some dating back to 2002.

The team mailed out over 2,400 letters to citizens and received an overwhelming response which resulted in refunds given to their rightful owners, especially during a time of year with economic pressures and the holidays fast approaching.

As the new year approaches, the team continues to move forward with improvements for a clean audit. They recently received an updated audit with only one recommendation, "Send the remaining unclaimed funds to the state!"

***A Job Well Done!***

### General Sessions Civil Court Judges

#### *Friendly Competition*

In April, 2012 the employees of the Shelby County Courthouse at 140 Adams Avenue came together as a family to take part in an ongoing collection of food for the Mid South Food Bank. A kick-off event was held in the Division V General Sessions Courtroom to encourage everyone to participate. The first donation came from a couple in the hallway waiting for court to begin.

This was not a part of the annual "Operation Feed" project, but was simply an effort by the departments of the Courthouse to aid their community. To make it more interesting and fair, a friendly competition was established. Circuit Court and General Sessions Court competed with Chancery Court, Probate Court, and the Civil Court Deputies.

**Everyone** got into the competitive and giving spirit, with entire departments participating: *Judges, Elected/Appointed Officials, Court Administrative Staff, Office and Courtroom Staff.* Surprisingly, attorneys that practice in the various courts contributed!! It became an exciting event as everyone waited anxiously for the weekly contribution updates.

As the project progressed, significant monetary donations began to come in as well as food donations. Monetary donations benefit the Food Bank tremendously. They can purchase \$4.00 worth of food for every \$1.00 donated.

On December 7, 2012 the final donations were tallied - **\$956.25 in monetary donations and 504 pounds of food.**

The winners of the competition were as follows:

- Circuit Court, the victor for the larger departments, collected a grand total of 146 food items and **monetary donations of \$800.00**
- Chancery Court claimed victory in the smaller departments category, collecting a grand total of 143 food items and **monetary donations of \$90.00**

The other contributions were:

- General Sessions Court with a grand total of 159 food items and \$26.25 in monetary donations;
- Probate Court with a grand total of 35 food items and;  
Civil Court Deputies with a grand total of 30 food items and \$28.00 in monetary donations.

On December 14, 2012 a Pizza Party was held for the two winners. All of the participants experienced a sense of comradery and charity.







## Department News

### Shelby County Promotions Spotlight

*The following Shelby County employees were promoted during the month of December 2012.*

<u>Name</u>	<u>Department</u>	<u>Position</u>
Anderson, Michael	Juvenile Court Clerk	Manager B
Barnes, Stephen	Attorney General	Attorney I
Daniels, Danny	Roads	Supervisor A
Davis, Bettina	GS Civil	Executive Secretary
Davis, Lisa	Head Start	Lead Cook
Dennis, Devon M	Attorney General	Attorney I
Hugle, Phyllis	Sheriff	Office Manager
Jackson, Keva	OPD	Planning Technician
Lane, Christina	Criminal Court Clerk	Criminal Court Coordinator
Markowitz, Jean	County Attorney	Attorney
Oberembt, Katherine	Public Defender	Assistant Public Defender
Ray, Keith	Criminal Court Clerk	Criminal Court Coordinator
Robilio, William	Public Defender	Assistant Public Defender, Sup
Sansbury, Laurie	Public Defender	Assistant Public Defender, Sup
Smith, Ollie	GS Criminal	Exec Secretary, - Chief Executive
Weirich, Brent	Juvenile Court Clerk	Facilitator – Process/ IV-D



*Congratulations!*

### Community Services Agencies (CSA)

*Senior Case Management*



**Carolyn Neal, Esther Broadnax and Cynthia Tabor** are case managers for the Wrap-a-Round services for CSA.

Senior Citizens. Food baskets were donated from IBEW Local 1288 through their charitable foundation, Jonnie Dawson. CSA clients 65 and older were served two baskets each that included fresh vegetables and ingredients for a holiday dinner with stuffing mix and two frozen hens.

### Office of Emergency Preparedness

*The "Preparedness Tree"*



The Shelby County Office of Preparedness staff got into the spirit of the season by decorating a tree to greet visitors and employees entering 1075 Mullins Station Road. Unique decorations include flashlights, water bottles, FEMA brochures, badges, goggles, gloves, Citizen Corps pencils, a portable toilet, and plastic preparedness bracelets linked together. The festive tree is surrounded with caution tape used as garland and topped with a CERT helmet!



To help convey the weather conditions to all populations, especially the youngsters, the National Weather Service in Memphis created "Timmy the Twister." Timmy advises those who visit the NWS web site what the weather will be and how to get ready for it. If Timmy is concerned about the weather, so should you be. If Timmy says, "No hazards today!" you know it will be great weather!





*Arlington, TN Holiday Parade*



## General Sessions





## About Shelby County

Shelby County was established in 1819. It is the state's largest county both in terms of population and geographic area. Its county seat is Memphis. It is part of the Memphis Metropolitan Statistical Area, which comprises eight counties in the three states of Tennessee, Mississippi, and Arkansas. Shelby County was named for Governor Isaac Shelby (1750-1826) of Kentucky.

Shelby County is governed by a mayor-commissioner form of government under a Home Rule Charter that went into effect on September 1, 1986. Each serves a 4-year term. Together, the administration and the Board of County Commissioners are responsible for governing the most populous of Tennessee's 95 counties. The county's personnel staff of approximately 6,270 people have the direct duty of providing services for 910,100 citizens according to the 2007 estimated census data.

Mark H. Luttrell, Jr., was elected as Shelby County Mayor on August 5, 2010.

## Anniversaries

### DECEMBER 2012 ANNIVERSARIES

#### 35 Years of Service

Bartlett, Janet, Sheriff's Office

#### 30 Years of Service

Bernard, Maerne, Criminal Court

Lakes, Gladys, Sheriff's Office

Kail, Patricia, Health Dept.

Leonard, Warner, Health Dept.

Dortch, Clyde, Juvenile Court

#### 25 Years of Service

Powell, Jacquelyn, Corrections

Lewis, Michael, Corrections

Parker, Forrestine, Corrections

Love, Lisa, Criminal Court

Neal, Betty, Community Svcs.

Hubbard, Reginald, Sheriff's Office

Cockman, Ronald, Support Svcs.

Davidson, Frank, Information Tech.

Stanley, Robert, Juvenile Court

Vernon, Joy, Juvenile Court

## Retirees

### DECEMBER 2012 RETIREES

#### Employee, (Yrs of Svc) & Department

Thomas Bevill (12), General Session Civil

Rodney Bowers (34), Sheriff's Office

Clyde Dortch (29), Juvenile Court

Mamie A. Jones (12), County Attorney

Mona R. Lee (34), Health Services

Patricia J. Murphy (20), Health Services

George C. Schellman (33), Correction Center

Edith J. Sellers (22), Attorney General

Tranice E. Whitlow (11), Sheriff's Office

*"A while to work,  
and after, holiday."*

*Shakespeare*



## Choose a Date to Save a Life

### Shelby County Government Blood Drive with LifeBlood

Wednesday, January 30, 2013	Thursday, January 31, 2013	Friday, February 1, 2013	Friday, February 1, 2013
Code Enforcement 6465 Mullins Station Memphis, TN 38134 8:30 am - 4:00 pm	Jury Commission 157 Poplar Avenue Memphis, TN 38134 8:30 am - 4:00 pm	Corrections Center 1045 Mullins Station Memphis, TN 38134 8:30 am - 4:30 pm	Health Department 814 Jefferson Memphis, TN 38105 10:30 am - 4:00 pm
Thursday, February 7, 2013	Friday, February 8, 2013	Friday, February 8, 2013	Friday, February 8, 2013
Criminal Justice Center 201 Poplar Avenue Memphis, TN 38103 8:30 am - 4:00 pm	Sheriff's Office - Sub-Station 11670 Memphis-Arlington Road Memphis, TN 38002 12:00 noon - 4:00 pm	Sheriff's Office - Jail East 6201 Haley Road Memphis, TN 38134 12:00 noon - 4:00 pm	



## Condolences

### DECEMBER 2012 CONDOLENCES

*Below is a list of employees who lost a loved one this month.  
Please keep them and their families in your prayers.*

Employee	Department	Relative	Relations
Boyd, Jr., Herman	Gen. Sessions Civil	Grace Boyd Willis	Mother
Cole, Ardena	Trustee's Office	Jantwanette Smith	Daughter
Puckett, Marilyn	HR-Training	Grace Boyd Willis	Mother
Wright, Wanda	Criminal Court	Christine Haynes	Mother

#### Employee Death

Archibald, Anthony	Divorce Referee	Self
Smith, Jantwanette	Pretrial Services	Self



### Shelby County Government Mayor's Office

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Please submit stories, comments, and questions

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**WE ARE ON THE WEB!**  
**WWW.SHELBYCOUNTYTN.GOV**